

25 August 2026



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Essex CM9 5DL

www.maldon.gov.uk



APOLOGIES: Committee Services
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CHIEF EXECUTIVE
Doug Wilkinson

Dear Councillor

You are summoned to attend the meeting of the;

OVERVIEW AND SCRUTINY COMMITTEE

on **THURSDAY 3 SEPTEMBER 2026 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak / attend in person please complete a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive

COMMITTEE MEMBERSHIP:

CHAIRPERSON	Councillor A S Fluker
VICE-CHAIRPERSON	Councillor L J Haywood
COUNCILLORS	J R Burrell-Cook M F L Durham A M Lay C P Morley R H Siddall N D Spenceley E L Stephens N J Swindle



AGENDA OVERVIEW AND SCRUTINY COMMITTEE

THURSDAY 3 SEPTEMBER 2026

1. **Chairperson's Notices**
2. **Apologies for Absence**
3. **Minutes of the last meeting** (Pages 5 - 8)

To confirm the Minutes of the meeting of the Overview and Scrutiny Committee held on 30 July 2026 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please completed the online form at www.maldon.gov.uk/publicparticipation.

6. **Appointment of Representative to Outside Bodies**

Following its deferral at the last meeting of the Committee, Members are invited to appoint a Member as District Representative on the Essex County Council Health Overview, Policy and Scrutiny Committee, for the remainder of the municipal year, to May 2027.

Background Information:

The Health Overview, Policy and Scrutiny Committee is Essex County Council's statutory health scrutiny committee. Its primary function is to review and scrutinise matters relating to the planning, provision and operation of health services across Essex.

For Members' information, meetings of the Health Overview, Policy and Scrutiny Committee are held during the daytime at Essex County Council Offices in Chelmsford. There are currently six meetings scheduled for the remainder of this municipal year. Where the appointed member is unable to attend, a substitute may be nominated.

The appointed Member would serve as a non-voting representative on the Health Overview, Policy and Scrutiny Committee. Details of forthcoming meetings, together with previous agenda and minutes, are available on the Essex County Council website: [EssexCmis5 > Committees > Health Overview Policy and Scrutiny Committee](#).

7. **Development Management Action Plan Update** (Pages 9 - 26)

To consider the report of the Overview and Scrutiny Member Working Group (copy enclosed).

8. **Member Scrutiny Item Requests**

To receive and note any Member scrutiny requests received and, in accordance with the agreed procedure, note that they will be referred to the Committee's Working Group at its next meeting for initial assessment and report back to the Committee.

9. **Any other items of business that the Chairperson of the Committee decides are urgent**

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

Please be aware, there is not currently lift access to the Council Chamber.